

Calculator Keyboard Shortcuts

- **Alt+1** Switch to Standard mode
- **Alt+2** Switch to Scientific mode
- **Alt+3** Switch to Programmer mode
- **Alt+4** Switch to Statistics mode
- **Alt + C** Calculate or solve date calculations and worksheets
- **Ctrl + E** Open date calculations
- **Ctrl + H** Turn calculation history on or off
- **Ctrl + L** Press the MC button
- **Ctrl + M** Press the MS button
- **Ctrl + P** Press the M+ button
- **Ctrl + Q** Press the M- button
- **Ctrl + R** Press the MR button
- **Ctrl + U** Open unit conversion
- **Del** Press the CE button
- **Esc** Press the C button
- **F1** Open Calculator Help
- **F9** Press the +/- button
- **R** Press the 1/x button
- **@** Press the square root button

- **Ctrl+ Shift + D** Clear the calculation history
- **Enter** Recalculate the calculation history after editing
- **Esc** Cancel editing the calculation history
- **F2** Edit the calculation history
- **Down Arrow** Navigate down in the calculation history
- **Up Arrow** Navigate up in the calculation history

- **D** Press the Mod button in Scientific mode
- **I** Press the Inv button in Scientific mode
- **L** Press the log button in Scientific mode
- **M** Press the dms button in Scientific mode
- **N** Press the ln button in Scientific mode
- **O** Press the cos button in Scientific mode
- **P** Press the pi button in Scientific mode
- **Q** Press the x² button in Scientific mode
- **S** Press the sin button in Scientific mode
- **T** Press the tan button in Scientific mode
- **V** Press the F-E button in Scientific mode
- **X** Press the Exp button in Scientific mode
- **Y** Press the x^y button in Scientific mode
- **Ctrl + B** Press the $3\sqrt{x}$ button in Scientific mode
- **Ctrl + G** Press the 10x button in Scientific mode
- **Ctrl + O** Press the cosh button in Scientific mode
- **Ctrl + S** Press the sinh button in Scientific mode
- **Ctrl + T** Press the tanh button in Scientific mode
- **Ctrl + Y** Press the $y\sqrt{x}$ button in Scientific mode
- **F3** Select Degrees in Scientific mode

- **F4** Select Radians in Scientific mode
- **F5** Select Grads in Scientific mode
- **;** Press the Int button in Scientific mode
- **#** Press the x^3 button in Scientific mode
- **!** Press the n! button in Scientific mode

- **F2** Select Dword in Programmer mode
- **F3** Select Word in Programmer mode
- **F4** Select Byte in Programmer mode
- **F5** Select Hex in Programmer mode
- **F6** Select Dec in Programmer mode
- **F7** Select Oct in Programmer mode
- **F8** Select Bin in Programmer mode
- **F12** Select Qword in Programmer mode
- **J** Press the RoL button in Programmer mode
- **K** Press the RoR button in Programmer mode
- **<** Press the Lsh button in Programmer mode
- **>** Press the Rsh button in Programmer mode
- **%** Press the Mod button in Programmer mode
- **|** Press the Or button in Programmer mode
- **^** Press the Xor button in Programmer mode
- **~** Press the Not button in Programmer mode
- **&** Press the And button in Programmer mode
- **Spacebar** Toggles the bit value in Programmer mode

- **A** Press the Average button in Statistics mode
- **D** Press the CAD button in Statistics mode
- **S** Press the Sum button in Statistics mode
- **T** Press the S.D. button in Statistics mode
- **Ctrl + A** Press the Average Sq button in Statistics mode
- **Ctrl + S** Press the Sum Sq button in Statistics mode
- **Ctrl + T** Press the Inv S.D. button in Statistics mode

Command Prompt Keyboard Shortcuts

- **F1** or **Right Arrow** Auto fills characters from previously ran command one by one in the current command prompt session
- **F2** Copies characters from previously ran command in the current command prompt session
- **F3** Repeats running the last command ran in the current command prompt session
- **F5** or **Up/Down Arrow** Cycles through previously ran commands from command history in the current command prompt session
- **F7** Displays list of all previously ran commands in the numerical order that they were ran in from the current command prompt session. You can use the Up or Down arrow keys to cycle though them, and press Enter to run the selected command.

- **F8** Auto fills matching command name from previously ran command history in the current command prompt session when you type a character and press F8. Continuing to press F8 will allow you to cycle through all matching names.
- **F9** When pressed, this will ask you to "Enter command number". Type in the command number from the order it was ran (F7 to see number) in and press Enter to run the command.
- **ALT+F7** Clears command history
- **Esc** Erases current line
- **Tab** Auto fills matching file or folder names in current directory when you type a character and press tab. Continuing to press tab will allow you to cycle through all matching names in current directory.

Dialog Box Keyboard Shortcuts

- **Arrow Keys** Select a button if the active option is a group of option buttons
- **Backspace** Open a folder one level up if a folder is selected in the Save As or Open dialog box
- **Ctrl + Shift + Tab** Move back through tabs
- **Ctrl + Tab** Move forward through tabs
- **Enter** Replaces clicking the mouse for many selected commands
- **F4** Display the items in the active list
- **Shift + Tab** Move back through options
- **Spacebar** Select or clear the check box if the active option is a check box
- **Tab** Move forward through options

Ease of Access Keyboard Shortcuts

- **Left Alt + Left Shift + Num Lock** Turn Mouse Keys on or off
- **Left Alt + Left Shift + PrtScn** Turn High Contrast on or off
- **Num Lock** (hold for 8 seconds) Turn Toggle Keys on or off
- **Right Shift** (hold for 8 seconds) Turn Filter Keys on and off
- **Shift** (pressed 5 times) Turn Sticky Keys on or off
- **Windows Key + U** Open Ease of Access Center

Function Key Keyboard Shortcuts

NOTE: On multimedia keyboards, you may need to press the F-Lock or Function key first.

- **F1** Open Help window
- **F2** Rename the selected item
- **F3** Opens Search window
- **F4** Display the Address bar drop down list in Windows Explorer and Internet Explorer
- **F5** Refresh the current active window

- **F6** Cycle through items in current active window
- **F10** Displays the [menu bar](#) in the active window and underlines the menu bar shortcut keys
- **F11** Toggle Full Screen Mode On or Off in Windows Explorer and Internet Explorer
- **Alt + F4** Close the current active window or program. From the desktop, it opens the Shut Down Windows window.
- **Ctrl + F4** Close the active document (in programs that allow you to have multiple documents open simultaneously)
- **Shift + F10** Open context menu of selected item

General Keyboard Shortcuts

- **Alt + D** Move focus to address bar in Windows Explorer and Internet Explorer
- **Alt + D, Tab** Move focus to search bar in Windows Explorer and Internet Explorer
- **Alt + Enter** or **Alt + Double Click on File** Open Properties window of selected item
- **Alt + Esc** Cycle through all open windows.
- **Alt + P** Turn Preview Pane on or off in Windows Explorer
- **Alt + Left Arrow** Go back in Windows Explorer
- **Alt + Right Arrow** Go forward in Windows Explorer
- **Alt + underlined letter** Display the corresponding menu or Perform the menu command
- **Alt + Up Arrow** Go Up a directory in Windows Explorer
- **Alt + Tab** select a open items or windows to see.
- **Alt + Spacebar** Open menu of the current active window
- **Ctrl + Alt + Tab** Use the arrow keys to switch between open items or windows
- **Ctrl + Down Arrow** Move the cursor to the beginning of the next paragraph
- **Ctrl + Up Arrow** Move the cursor to the beginning of the previous paragraph
- **Ctrl + Left Arrow** Move the cursor to the beginning of the previous word
- **Ctrl + Right Arrow** Move the cursor to the beginning of the next word
- **Ctrl + Shift + Arrow** Select a block of text
- **Ctrl + Arrow + Spacebar** Select multiple individual items in a window or on the desktop
- **Ctrl + A** Select all items in active open window
- **Ctrl + C** Copy the selected item
- **Ctrl + Esc** Open Start menu
- **Ctrl + Mouse Wheel** Increase or decrease icon size in current active Windows Explorer window or desktop
- **Ctrl + N** Opens new Windows Explorer or Internet Explorer window
- **Ctrl + Shift + N** Creates a New Folder on the active desktop or in the active Windows Explorer window.
- **Ctrl + Shift + Esc** Open Task Manager
- **Ctrl + V** Paste the selected item
- **Ctrl + X** Cut the selected item
- **Ctrl + Y** Redo an action
- **Ctrl + Z** Undo an action
- **Delete** Delete the selected item and move it to the Recycle Bin
- **End** Scroll to the bottom of the current active window
- **Esc** Cancel the current task

- **Home** Scroll to the top of the current active window
- **Right Arrow** Open the next menu to the right, or open a submenu
- **Left Arrow** Open the next menu to the left, or close a submenu
- **Shift + Arrow** Select more than one item in a window or on the desktop, or select text within a document
- **Shift + Delete** Delete selected item permanently without it going to the Recycle Bin first.
- **Shift + Left Click** Select a item or multiple items
- **Shift (when you insert a CD)** Prevent the CD from automatically playing

Help and Support Keyboard Shortcuts

- **Alt + A** Display the customer support page
- **Alt + C** Display the Table of Contents
- **Alt + N** Display the Connection Settings menu
- **Alt + Left Arrow** Move back to the previously viewed help topic
- **Alt + Right Arrow** Move forward to the next previously viewed help topic
- **Alt + Home** Display the Help and Support home page
- **Ctrl + F** Search the current help topic
- **Ctrl + P** Print the current help topic
- **End** Move to the end of a help topic
- **F3** Move focus to the Search box
- **F10** Display the Options menu
- **Home** Move the to beginning of a help topic

Magnifier Keyboard Shortcuts

- **Ctrl + Alt + Arrow keys** Pan in the direction of the arrow keys
- **Ctrl + Alt + D** Switch to docked mode
- **Ctrl + Alt + F** Switch to full-screen mode
- **Ctrl + Alt + I** Invert colors
- **Ctrl + Alt + L** Switch to lens mode
- **Ctrl + Alt + R** Resize the lens
- **Ctrl + Alt + Spacebar** Show the mouse pointer
- **Windows Key + Esc** Exit Magnifier
- **Windows Key + Plus Sign (+) or Minus Sign (-)** Zoom in or out

Paint Keyboard Shortcuts

- **Alt** Display keytips

- **Alt + F4** Close a picture and its Paint window
- **Ctrl + A** Select the entire picture
- **Ctrl + B** Bold selected text
- **Ctrl + C** Copy a selection to the Clipboard
- **Ctrl + E** Open the Properties dialog box
- **Ctrl + G** Show or hide gridlines
- **Ctrl + I** Italicize selected text
- **Ctrl + Minus Sign (-)** Decrease the width of a brush, line, or shape outline by one pixel
- **Ctrl + N** Create a new picture
- **Ctrl + O** Open an existing picture
- **Ctrl + P** Print a picture
- **Ctrl + Page Down** Zoom out
- **Ctrl + Page Up** Zoom in
- **Ctrl + Plus Sign (+)** Increase the width of a brush, line, or shape outline by one pixel
- **Ctrl + R** Show or hide the ruler
- **Ctrl + S** Save changes to a picture
- **Ctrl + U** Underline selected text
- **Ctrl + V** Paste a selection from the Clipboard
- **Ctrl + W** Open the Resize and Skew dialog box
- **Ctrl + X** Cut a selection
- **Ctrl + Y** Redo a change
- **Ctrl + Z** Undo a change
- **Delete** Delete a selection
- **Esc** Cancel a selection
- **F1** Open Paint Help
- **F10** Display keytips
- **Shift + F10** Show the current shortcut menu
- **F11** View a picture in full-screen mode
- **F12** Save the picture as a new file
- **Right Arrow** Move the selection or active shape right by one pixel
- **Left Arrow** Move the selection or active shape left by one pixel
- **Down Arrow** Move the selection or active shape down by one pixel
- **Up Arrow** Move the selection or active shape up by one pixel

Remote Desktop Keyboard Shortcuts

- **Alt + Delete** Display the system menu.
- **Alt + Home** Display the Start menu.
- **Alt + Insert** Cycle through programs in the order that they were started in.
- **Alt + Page Down** Move between programs from right to left.
- **Alt + Page Up** Move between programs from left to right.
- **Ctrl + Alt + Break** Switch between a window and full screen.
- **Ctrl + Alt + End** Display the Windows Security dialog box.
- **Ctrl + Alt + Minus Sign (-) on numeric keypad** Place a copy of the active window, within the client, on the Terminal server clipboard (provides the same functionality as pressing Alt+PrtScn on a local computer).

- **Ctrl + Alt + Plus Sign (+)** on numeric keypad Place a copy of the entire client window area on the Terminal server clipboard (provides the same functionality as pressing PrtScn on a local computer).
- **Ctrl + Alt + Right Arrow** Tab out of the Remote Desktop controls to a control in the host program (for example, a button or a text box). Useful when the Remote Desktop controls are embedded in another (host) program.
- **Ctrl + Alt + Left Arrow** Tab out of the Remote Desktop controls to a control in the host program (for example, a button or a text box). Useful when the Remote Desktop controls are embedded in another (host) program.

Taskbar Keyboard Shortcuts

- **Ctrl + Left Click** Use on a grouped [pinned taskbar program icon](#) to cycle through the open windows in that group.
- **Ctrl + Shift + Left Click** Use on a [pinned taskbar program icon](#) to open another instance of that program with administrator privileges (run as administrator)
- **Shift + Left Click** Use on a [pinned taskbar program icon](#) to open another instance of that program.
- **Shift + Right Click** Use on a [pinned taskbar program icon](#) to open the context menu for the icon.
- **Shift + Right Click** Use on a [grouped icon on the taskbar](#) to open the context menu for the group.
- **Windows Key + (1 to 0)** Opens the [pinned taskbar icon](#) that corresponds to the order that they are in from left (1) to right (0) on the taskbar. 0 is for 10.
- **Windows Key + Alt + (1 to 0)** Opens the [Jump List](#) of recently accessed items for the program pinned to the taskbar in the position indicated by the number.
- **Windows Key + Ctrl + (1 to 0)** Switches to the last active window of the program pinned to the taskbar in the position indicated by the number
- **Windows Key + Shift + (1 to 0)** Starts a new instance of the program pinned to the taskbar in the position indicated by the number
- **Windows Key + B** Makes the focus on the system tray icons (notification area icons) on the taskbar
- **Windows Key + T** Cycle through programs on the taskbar. Press Enter to open the one selected.
- **Windows Key + Shift + T** Cycle backwards through programs on the taskbar. Press Enter to open the one selected.

Windows Explorer Keyboard Shortcuts

- **Alt + D** Select the address bar
- **Alt + Enter** or **Alt + Double Click on File** Opens the Properties window of the selected item
- **Alt + P** Toggle the preview pane on or off
- **Alt+Left Arrow** View the previous folder
- **Alt + Right Arrow** View the next folder

- **Alt + Up Arrow** Go up one folder level in the path
- **Back** Go back one folder level in the path
- **Ctrl + E** Select the search box
- **Ctrl + Mouse scroll wheel** Change the size and appearance of file and folder icons
- **Ctrl + N** Open a new window
- **Ctrl + Shift + N** Creates a New Folder on the active desktop or in the active Windows Explorer window.
- **End** Display the bottom of the active window
- **F11** Maximize or minimize the active window
- **Home** Display the top of the active window
- **Num Lock + Asterisk (*)** on numeric keypad Display all subfolders under the selected folder
- **Num Lock + Plus Sign (+)** on numeric keypad Display the contents of the selected folder
- **Num Lock + Minus Sign (-)** on numeric keypad Collapse the selected folder
- **Left Arrow** Collapse the current selection (if it's expanded), or select the parent folder
- **Right Arrow** Display the current selection (if it's collapsed), or select the first subfolder
- **Shift+Right Click on a file** Adds Copy as Path, which copies the path of a file to the clipboard.
- **Shift+Right-Click on a file** Adds [extra hidden items to the Send To context menu](#).
- **Shift+Right-Click on a folder** Adds [Open Command Prompt Here](#) to the context menu.

Windows Journal Keyboard Shortcuts

- **Alt + F4** Close a note and its Journal window
- **Ctrl + A** Select all items on a page
- **Ctrl + C** Copy a selection to the Clipboard
- **Ctrl + Shift + C** Display a shortcut menu for column headings in a note list
- **Ctrl + F** Start a basic find
- **Ctrl + G** Go to a page
- **Ctrl + N** Start a new note
- **Ctrl + O** Open a recently used note
- **Ctrl + P** Print a note
- **Ctrl + S** Save changes to a note
- **Ctrl + V** Paste a selection from the Clipboard
- **Ctrl + Shift + V** Move a note to a specific folder
- **Ctrl + X** Cut a selection
- **Ctrl + Y** Redo a change
- **Ctrl + Z** Undo a change
- **Esc** Cancel a selection
- **Delete** Delete a selection
- **F1** Open Journal Help
- **F5** Refresh find results or Refresh the note list
- **F6** Toggle between a note list and a note
- **F11** View a note in full-screen mode

Windows Logo Keyboard Shortcuts

- **Windows Key** Open or close the Start menu
- **Windows Key + Pause/Break** Opens the System properties window
- **Windows Key + B** Moves focus to the program that displayed a message in the [Notification Area](#) on the taskbar
- **Ctrl + Windows Key + B** Switch focus to the program that displayed a message in the notification area
- **Windows Key + D** Toggles to [Show Desktop](#) and restore desktop
- **Windows Key + M** Minimize all opened windows
- **Windows Key + Shift + M** Restore minimized windows to the desktop
- **Windows Key + E** Open Window Explorer to Libraries
- **Windows Key + F** Open Search window
- **Ctrl + Windows Key + F** Search for computers (if you are on a network)
- **Windows Key + G** Displays [desktop gadgets](#)
- **Windows Key + L** Lock your computer or switch users
- **Windows Key + P** Displays [desktop to projector display](#) presentation switch window.
- **Windows Key + R** Open Run command window
- **Windows Key + T** Cycle through programs on the taskbar. Press Enter to open the one selected.
- **Windows Key + Shift + T** Cycle backwards through programs on the taskbar. Press Enter to open the one selected.
- **Windows Key + Tab** Cycle through open windows by using [Flip 3D](#). Release to open the window in the front.
- **Ctrl+Windows Key + Tab** Use the tab or left and right **arrow keys** to cycle through open windows by using [Flip 3D](#). Press enter or click on the first window to open the window in the front.
- **Windows Key + U** Open Ease of Access Center
- **Windows Key + X** Open Windows Mobility Center
- **Windows Key + Spacebar** Press and hold for a [Desktop Preview](#). Also known as Aero Peak.
- **Windows Key + 1 to 0** Opens the program [pinned to the taskbar](#) that corresponds to the order that they are in from left (1) to right (0) on the taskbar. 0 is for 10.
- **Ctrl+Windows Key + 1 to 0** Switch to the last active window of the program [pinned to the taskbar](#) that corresponds to the order that they are in from left (1) to right (0) on the taskbar. 0 is for 10.
- **Shift + Windows Key + 1 to 0** Start a new instance of the program [pinned to the taskbar](#) that corresponds to the order that they are in from left (1) to right (0) on the taskbar. 0 is for 10. If the program is already running, switch to that program.
- **Windows Key + Left Arrow** Docks and undocks current active window to the left side of the screen.
- **Windows Key + Shift+ Left Arrow** Moves the current active window over one monitor to the left.
- **Windows Key + Right Arrow** Docks and undocks current active window to the right side of the screen.
- **Windows Key, Right Arrow, Enter** Shutdown
- **Windows Key, Right Arrow, Right Arrow, R** Restart
- **Windows Key, Right Arrow, Right Arrow, S** Sleep
- **Windows Key, Right Arrow, Right Arrow, W** Switch Users
- **Windows Key + Shift+ Right Arrow** Moves the current active window over one monitor to the right.

- **Windows Key + Up Arrow** Maximizes current active window to full screen.
- **Windows Key + Shift + Up Arrow** Maximizes current active window vertically.
- **Windows Key + Shift + Down Arrow** Restores vertically maximized current active window back to the way it was before maximized vertically.
- **Windows Key + Down Arrow** Minimizes current active window to taskbar.
- **Windows Key + Home** Toggles minimize and restore not active open windows.
- **Windows Key + +** Zoom in
- **Windows Key + -** Zoom out
- **Windows Key + =** Open Magnifier

Windows Media Center Basic Navigation Keyboard Shortcuts

- **Alt + Enter** Go in or out of full-screen mode
- **Arrow keys** Move left, right, up, or down
- **Backspace** Go back to previous screen
- **End** Go to the last item in list
- **Enter** Accept a selection
- **Home** Go to the first item in list
- **Windows Key + Alt + Enter** Open Media Center or Return to Media Center start screen

Windows Media Center Audio Keyboard Shortcuts

- **Ctrl + B** Go to the beginning of the current song
- **Ctrl + D** Display the shortcut menu
- **Ctrl + F** Skip to the next song
- **Ctrl + M** Go to the Music library page
- **Ctrl + P** Pause a song
- **Ctrl + R** Rip a CD
- **Ctrl + Shift + F** Fast forward a song
- **Ctrl + Shift + P** Play a song
- **Ctrl + Shift + S** Stop playing a song
- **F8** Mute or unmute volume
- **F9** Turn down volume
- **F10** Turn up volume

Windows Media Center View Pictures Keyboard Shortcuts

- **Ctrl + D** Display the shortcut menu
- **Ctrl + I** Go to pictures

- **Ctrl + P** Pause or resume a slide show
- **Ctrl + Shift + P** Play a slide show
- **Ctrl + Shift + S** Stop a slide show
- **Enter** Zoom in on a picture
- **Up Arrow or Left Arrow** Skip back to the previous picture
- **Down Arrow or Right Arrow** Skip forward to the next picture

Windows Media Center Watch & Record TV Keyboard Shortcuts

- **Ctrl + B** Skip back
- **Ctrl + D** Display the shortcut menu
- **Ctrl + F** Skip forward
- **Ctrl + G** Go to the Guide
- **Ctrl + O** Go to Recorded TV
- **Ctrl + P** Pause or resume live TV or recorded TV
- **Ctrl + R** Record a TV Show
- **Ctrl + Shift + B** Rewind live TV or recorded TV
- **Ctrl + Shift + F** Fast forward live TV or recorded TV
- **Ctrl + Shift + P** Resume playing a TV show
- **Ctrl + Shift + S** Stop recording or stop playing a TV show
- **Ctrl + Shift + Z** Change the screen aspect ratio (zoom)
- **Ctrl + T** Go to live TV
- **Page Up** - Go to the next channel
- **Page Down** - Go to the previous channel

Windows Media Center Play DVDs Keyboard Shortcuts

- **Ctrl + B** Go to previous chapter
- **Ctrl + F** Go to next chapter
- **Ctrl + P** Pause or resume a DVD
- **Ctrl + Shift + A** Change the DVD audio selection
- **Ctrl + Shift + B** Rewind a DVD
- **Ctrl + Shift + F** Fast forward a DVD
- **Ctrl + Shift + M** Go to the DVD menu
- **Ctrl + Shift + P** Play a DVD
- **Ctrl + Shift + S** Stop a DVD
- **Ctrl + Shift + Z** Change the screen aspect ratio (zoom)

Windows Media Center Play Videos Keyboard Shortcuts

- **Ctrl + B** Skip back
- **Ctrl + E** Go to Videos
- **Ctrl + F** Skip forward
- **Ctrl + P** Pause or resume a video
- **Ctrl + Shift + B** Rewind a video
- **Ctrl + Shift + F** Fast forward a video
- **Ctrl + Shift + P** Play a video
- **Ctrl + Shift + S** Stop a video
- **Ctrl + Shift + Z** Change the screen aspect ratio (zoom)

Windows Media Player Keyboard Shortcuts

- **Alt + 1** Video Size 50% in Now Playing or skin mode, with a video playing
- **Alt + 2** Video Size 100% in Now Playing or skin mode, with a video playing
- **Alt + 3** Video Size 200% in Now Playing or skin mode, with a video playing
- **Alt + Enter** Full Screen Toggle in Now Playing, skin, or full screen mode
- **Ctrl + 1** Switches to library mode from any mode
- **Ctrl + 2** Switches to skin mode from any mode
- **Ctrl + 3** Switches to player mode from any mode except full screen
- **Ctrl + 7** Add to Play in library mode
- **Ctrl + 8** Add to Burn in library mode
- **Ctrl + 9** Add to Sync in library mode
- **Ctrl + A** Selects everything in a list in the library or list
- **Ctrl + B** Previous (Item or Chapter) with content playing
- **Ctrl + E** Focus on Search text box and switch to library mode if not there
- **Ctrl + F** Next (Item or Chapter) with content playing
- **Ctrl + H** Turn on/off shuffle mode
- **Ctrl + J** Eject in any mode
- **Ctrl + M** Toggle menu bar in library in any mode
- **Ctrl + N** Create playlist in library mode
- **Ctrl + O** Shows Open Dialog in any mode
- **Ctrl + P** Play/Pause Toggle with content queued up
- **Ctrl + Q** Adds selected track to open list. Default is Play list.
- **Ctrl + S** Stops Playback with content playing
- **Ctrl + T** Turn on/off repeat mode in any mode
- **Ctrl + U** Shows Open URL Dialog in any mode
- **Ctrl + W** Stops playback with content playing or paused
- **Ctrl + Shift + B** Rewinds playing content with DVD playing
- **Ctrl + Shift + C** Caption On/Off Toggle when playing content which has captions
- **Ctrl + Shift + F** Fast forwards playing content with content playing
- **Ctrl + Shift + G** Play Speed Fast with content playing
- **Ctrl + Shift + N** Play Speed Normal with content playing
- **Ctrl + Shift + S** Play Speed Slow with content playing
- **Ctrl + Right Arrow** Next playlist in playlist history when focus is not on Seek bar
- **Ctrl + Left Arrow** Previous playlist in playlist history when focus is not on Seek bar

- **Ctrl + Right Arrow** Skip forward (large increment) when focus is on Seek bar
- **Ctrl + Left Arrow** Skip backward (large increment) when focus is on Seek bar
- **Shift + Right Arrow** Skip forward (small increment) when focus is on Seek bar
- **Shift + Left Arrow** Skip backward (small increment) when focus is on Seek bar
- **Right Arrow** Skip forward when focus is on Seek bar
- **Left Arrow** Skip backward when focus is on Seek bar
- **Ctrl + Click** Resize player to image in Now Playing mode
- **Escape** Return to Now Playing in Full Screen Mode
- **F1** Opens Help file in any mode
- **F2** Edit meta data column in library mode with an item selected
- **F4** Switch view mode in library mode, focus in list view
- **F5** Refresh screen when focus is on library or in online services
- **F6** Increases album art when focus is in list view
- **Shift + F6** Decreases album art when focus is in list view
- **F7** Mutes sound in any mode
- **F8** Decrease sound volume in any mode
- **F9** Increases sound volume in any mode
- **F10** Show menu bar in library from any mode
- **Shift + F10** Context menu shortcut in any mode

WordPad Keyboard Shortcuts

- **Alt + F4** Close WordPad
- **Ctrl + 1** Set single line spacing
- **Ctrl + 2** Set double line spacing
- **Ctrl + 5** Set line spacing to 1.5
- **Ctrl + A** Select the entire document
- **Ctrl + Shift + A** Change characters to all capitals
- **Ctrl + B** Make selected text bold
- **Ctrl + C** Copy a selection to the Clipboard
- **Ctrl + D** Insert a Microsoft Paint drawing
- **Ctrl + Delete** Delete the next word
- **Ctrl + E** Align text center
- **Ctrl + End** Move to the end of the document
- **Ctrl + F** Find text in a document
- **Ctrl + H** Replace text in a document
- **Ctrl + Home** Move to the beginning of the document
- **Ctrl + I** Italicize selected text
- **Ctrl + J** Justify text
- **Ctrl + L** Align text left
- **Ctrl + Shift + L** Change the bullet style
- **Ctrl + N** Create a new document
- **Ctrl + O** Open an existing document
- **Ctrl + P** Print a document
- **Ctrl + Page Down** Move down one page
- **Ctrl + Page Up** Move up one page
- **Ctrl + R** Align text right

- **Ctrl + S** Save changes to a document
- **Ctrl + U** Underline selected text
- **Ctrl + V** Paste a selection from the Clipboard
- **Ctrl + X** Cut a selection
- **Ctrl + Y** Redo a change
- **Ctrl + Z** Undo a change
- **Ctrl + =** Make selected text subscript
- **Ctrl + Shift + =** Make selected text superscript
- **Ctrl + Shift + >** Increase the font size
- **Ctrl + Shift + <** Decrease the font size
- **Ctrl + Left Arrow** Move the cursor one word to the left
- **Ctrl + Right Arrow** Move the cursor one word to the right
- **Ctrl + Up Arrow** Move the cursor to the line above
- **Ctrl + Down Arrow** Move the cursor to the line below
- **F1** Open WordPad Help
- **F3** Find the next instance of the text in the Find dialog box
- **F10** Display keytips
- **Shift + F10** Show the current shortcut menu
- **F12** Save the document as a new file